

BYLAWS OF
CALIFORNIA STATE BEEKEEPERS ASSOCIATION
(a California nonprofit mutual benefit corporation)

ARTICLE I.

General Provisions

Section 1. Name. The name of this corporation is CALIFORNIA STATE BEEKEEPERS ASSOCIATION (hereafter referred to in these bylaws as "CSBA" or "corporation").

Section 2. Principal Office. The principal office for the transaction of business of CSBA shall be located in California. The Board of Directors ("Board") shall have the authority to set and change the precise location of the principal office so long as the principal office remains in California.

Section 3. Purposes. CSBA is a nonprofit mutual benefit corporation organized under California law. CSBA is formed for the purpose of engaging in any lawful act or activity for which a nonprofit mutual benefit corporation may be organized under the law.

The purpose of the California State Beekeepers Association is to promote and protect the California Commercial Beekeeping Industry, to foster a spirit of cooperation with all other agricultural interests that come in close contact with the beekeeping industry, and to engage in such other activities as will tend to improve beekeeping conditions throughout the State.

ARTICLE II.

Members

Section 1. Voting Members. CSBA is organized with members, but without capital stock. Any individual engaged in the commercial beekeeping industry, is eligible for voting membership in CSBA. For purposes of these bylaws, "individual" means a commercial beekeeper who derives income from a sole proprietorship, limited or general partnership, limited liability company (LLC), corporation, or any other business entity recognized by the state of California or another state engaged in the commercial beekeeping industry.

Honorary memberships may be granted by the Awards Committee to individuals that are in the process of retiring or those that have reached their 65th birthday. Honorary members

shall be exempt from annual dues but shall retain all rights and privileges of voting members.

All applications for voting membership must be approved by the Board. Voting members must execute any required membership application/agreement, and must pay such dues, fees, and assessments as shall be set by the Board. To vote at the annual meeting of members, dues must be paid in advance, at least 24 hours to the commencement of the annual meeting of the members for Voting Member renewals, and at least one week in advance for new Voting Members. Voting Members that do not renew for two years in a row will be considered new members upon renewal and are required to be approved by the Board and must pay dues a week in advance of the annual meeting of the members to vote.

Voting Members that paid their 2024 dues prior to November 21, 2024 will be grandfathered.

Voting members shall have all the rights afforded by members under the California Nonprofit Mutual Benefit Corporation Law, including the right to vote on issues put before the membership and the opportunity to serve on the Board of Directors. Each voting member shall have one (1) vote on membership issues.

Section 2. Non-Voting Members. The Board may, in its discretion, admit non-voting members. Non-voting members must execute any required membership application/agreement, and must pay such dues, fees, and assessments as shall be set by the Board. Non-voting members shall not have any of the voting rights or other rights afforded by voting members under the California Nonprofit Mutual Benefit Corporation Law. Non-voting member categories are:

- (a) Associate Members. Any individual or business entity connected with the bee industry that does not qualify for voting membership or whom does not wish to be a voting member. Examples include but are not limited to hobby/backyard beekeepers, regional clubs, county and state employees that do not fall under research members, industry service providers.
- (b) Research Members. Research members are individuals from universities, state colleges, community colleges, or other public institutions within the state of California maintaining agricultural and horticultural research programs.
- (c) Student Members. Student members are individuals who are enrolled in an educational institution.
- (d) Affiliate Members. Individuals who have retired from the bee industry and want to remain affiliated with CSBA. An individual who qualifies for any other type of membership may not apply for affiliate membership.

(f) Trade Associations. Any National or State trade association that is connected to the bee industry.

Section 3. Dues, Fees, and Assessments. The dues, fees, and assessments for all voting and non-voting members of CSBA shall be set by the Board. The Board shall establish a dues policy, or confirm an existing policy, at least once per year. CSBA staff shall notify all members, voting and non-voting, at least once per year of the required dues for the various categories by either posting the dues policy on the CSBA website or sending the policy to all members via email, or both.

Section 4. Good Standing. Those CSBA members that have signed the required membership agreement, if any, and that have timely paid the required fees, dues, and assessments, who conduct themselves in accordance with any code of ethics established and maintained by CSBA Board, and who are not in violation of any bylaw, rule, policy or procedure of CSBA, shall be members in good standing.

Section 5. Termination of Membership. Membership shall terminate on the occurrence of any of the following events:

- (a) Resignation of a member upon notice to CSBA;
- (b) Death of a member that is an individual or sole proprietor;
- (c) The dissolution of a member that is an organization or business entity;
- (d) Failure of a member to pay any fees, dues, or assessments within the period of time established by the Board after they become due and payable, including any established grace period;
- (e) Expulsion pursuant to Sections 6 and 7 of this Article.

Section 6. Suspension or Expulsion from Membership. Any CSBA member may be suspended or expelled in accordance with this Article, based on the good faith determination by the Board, or a committee authorized by the Board to make such a determination, that the member has failed in a material and serious degree to comply with CSBA's Articles of Incorporation, bylaws, policies, procedures, code of ethics if any, or any law applicable to CSBA and its members, or has engaged in conduct materially and seriously prejudicial to the purposes and interests of CSBA.

A person whose membership is suspended shall not be a member in good standing during the period of suspension.

Section 7. Procedure for Suspension or Expulsion. If grounds appear to exist for suspension or expulsion of a member under this Article, the procedures set forth below shall be followed:

- (a) The member shall be provided at least 15 days prior notice of the proposed suspension or expulsion and the reasons for the proposed suspension or expulsion. Notice shall be given by any method reasonably calculated to provide actual notice. Any notice given by mail shall be sent first class or express mail to the member's last address as shown on CSBA's records.
- (b) The member shall be given an opportunity to be heard, either orally or in writing, at least five (5) days before the effective date of the proposed suspension or expulsion. The hearing shall be held, or the written statement considered, by the Board or by a committee authorized by the Board to determine whether the suspension or expulsion should take place.
- (c) The Board or authorized committee shall decide whether or not the member should be suspended, expelled or sanctioned in some other way. The decision of the Board or committee shall be final.
- (d) Any action challenging an expulsion, suspension or termination of membership, including any claim alleging defective notice, must be commenced within one year after the effective date of the expulsion, suspension or termination.

Section 8. Effect of Termination, Suspension or Expulsion. All rights and privileges of a member of CSBA shall cease upon termination, suspension or expulsion from membership. If a suspended member also is or has a director/officer on the Board, they will not be eligible to serve on the Board during the period of the member's suspension. The director or director/officer may resume their director/officer duties if the suspension is lifted and good standing is restored.

In the case of termination or expulsion, the member's membership in CSBA shall terminate on the effective date of the termination or expulsion. If the terminated or expelled member is or had a director/officer on the Board, the director/officer shall no longer be eligible to serve on the Board as of the effective date of the member's termination or expulsion.

However, termination, suspension or expulsion shall not relieve the member (or former member) of any existing obligations to CSBA (e.g. unpaid dues, fees, or assessments, duties of loyalty and confidentiality relative to CSBA if the member had a director/officer on the Board, duty to return CSBA property and documents, etc).

Section 9. No property Rights/No Withdrawal Value. Membership in CSBA does not constitute an ownership interest in any asset of CSBA at any time. If a member is

terminated or expelled for any reason, CSBA shall not be liable for the payment of any amount whatsoever to the member. Each member is received into membership on its express agreement to this provision.

Section 10. Transfer of Memberships. A membership or any right arising from membership may not be transferred to another individual or entity without the prior written approval of the Board.

Section 11. Limitations. No individual shall hold more than one membership in CSBA.

Section 12. Liability of Members. Except as required by law, no member is liable for CSBA's debts, liabilities, or obligations.

Section 13. Meetings of Members.

- (a) Place and Manner of Holding Meetings. Meetings of the members shall be held in any place designated by the Board. In the absence of any such designation, members' meetings shall be held at CSBA's principal office.

However, CSBA shall not conduct a meeting of members solely by electronic video screen communication, conference telephone, or other means of remote communication unless the Board determines it is necessary or appropriate because of an emergency, as defined in Section 7140(m)(5) of the California Corporations Code.

- (b) Annual Meeting. An annual meeting of the members shall be held each year at a time and location determined by the Board. At this meeting, any proper business may be transacted, subject to any limitations in law or these bylaws. Written notice of the annual members' meeting shall be given to all members of CSBA, and the Board, in accordance with the procedures provided in subsections (d) and (e) below. Only voting members of CSBA as described in Section 1 above may vote at CSBA's annual membership meeting. Other interested persons may attend if permitted by the Board (but do not vote), and may be excluded from some portions of the meeting at the discretion of CSBA President.

- (c) Special Meetings of the Members. Other meetings of the members ("special meetings") may be called at any time by 1) the Board, or (2) fifty percent (50%) of the voting members.

A special meeting of members may be called by written request, specifying the general nature of the business proposed to be transacted and submitted to the President or the Secretary of CSBA. The officer receiving the request shall cause notice to be given promptly to the members entitled to vote, in accordance with

subsections (d) and (e) below, stating that a meeting will be held at a specified time and date. If the meeting is called by anyone other than the Board, the meeting date shall be at least thirty-five (35), but not more than ninety (90) days after receipt of the request. If the Board calls the meeting, the meeting date may be any date for which appropriate notice is given in accordance with subsections (d) and (e) below. If notice of a requested special meeting is not given within twenty (20) days after receipt of the request, the person or persons requesting the meeting may give the notice.

d) Notice Requirements for Members' Meetings. Written notice of any membership meeting shall be given, in accordance with these bylaws, to each voting member of CSBA. Subject to any additional requirements in law or these bylaws, the notice shall state the place, date and time of the meeting, the means of electronic transmission by and to CSBA (Corporations Code Sections 20 and 21) or electronic video screen communication, if any, by which members may participate in the meeting, and the general nature of the business to be transacted, and no other business may be transacted.

e) Manner of Giving Notice for Meetings. Except as otherwise provided in these bylaws or by law, notice of any meeting of members shall be sent not less than 10 nor more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class or express mail service, then that notice shall be given not less than 20 days before the meeting.

Notice of a members' meeting or any report shall be given personally, by electronic transmission (Corporations Code sections 20 and 21) if appropriate consents have been signed, or by regular, bulk, or express mail service, addressed to a member at the address of the member appearing on the books of CSBA or given by the member to CSBA for purpose of notice; or if no such address appears or is given, at the place where the principal office of CSBA is located. An affidavit of giving of any notice or report in accordance with the provisions section, executed by the Secretary, shall be prima facie evidence of the giving of the notice or report.

Notice given by electronic transmission by CSBA under this subdivision shall be valid only if it complies with Corporations Code Section 20. Notwithstanding the foregoing, notice shall not be given by electronic transmission by CSBA after either of the following:

- (1) CSBA is unable to deliver two consecutive notices to the member by that means.
- (2) The inability to so deliver the notices to the member becomes known to the Secretary or other person responsible for the giving of the notice.

Section 14. Waiver of Notice or Consent. The transactions of any members' meeting, however called or noticed and wherever held, shall be as valid as though taken at a meeting duly held after regular call and notice, if (1) a quorum is present, and (2) either before or after the meeting, each member who is not present in person, signs a written waiver of notice, a consent to holding of the meeting, or an approval of the minutes. The waiver of notice, consent or approval need not specify either the business to be transacted or the purpose of any meeting of members. All such waivers, and consents, or approvals shall be filed with the corporate records or made a part of the minutes.

A member's attendance at a meeting shall also constitute a waiver of notice of and presence at that meeting, unless the member objects at the beginning of the meeting to the transaction of any business because the meeting was not lawfully called or convened. Also, attendance at a meeting is not a waiver of any right to object to the consideration of matters required to be included in the notice of the meeting, but not so included, if that objection is expressly made at the meeting.

Section 15. Quorum for Membership Meetings. 30 voting members shall constitute a quorum for the transaction of business at any meeting of members.

Section 16. Loss of Quorum. The members present at a duly called or held meeting at which a quorum is present may continue to transact business until notwithstanding the withdrawal of enough members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum (or by a greater number if required by law or by the articles of incorporation or these bylaws). Any meeting may be adjourned by a majority of those members in attendance, whether or not a quorum is present.

Section 17. Act of the Members. If a quorum is present, the affirmative vote of a majority of the voting power represented at the meeting, entitled to vote and voting on any matter, shall be the act of the members, unless the vote of a greater number is required by law, or by the articles of incorporation or these bylaws.

Section 18. Eligibility to Vote/Number of Votes. Voting members entitled to vote at any meeting of members or by ballot shall be all those voting members in good standing as of the date the vote is taken in accordance with Article 2, Section 1. Each voting member shall be entitled to one vote at any annual or special meeting of members..

Section 19. Proxies. Proxy voting is not allowed.

Section 20. Action of Members by Written Ballot Without a Meeting. Any action that may be taken at any meeting of members may be taken without a meeting by complying with the following procedure.

The President of CSBA shall cause a ballot to be distributed to each voting member in accordance with Section 13(e) of this Article.

Any written ballot pursuant to this section shall: 1) set forth the proposed action, 2) provide an opportunity to specify approval or disapproval of any proposed action, and 3) provide a reasonable time within which to return the ballot to CSBA.

The cover letter or memo soliciting ballots shall indicate the number of responses needed to meet the quorum requirement and, with respect to ballots other than for the election of directors, shall state the percentage of approvals necessary to pass the action submitted. The solicitation must specify the time by which the ballot must be received by CSBA in order to be counted.

Approval of an action by written ballot pursuant to this section shall be valid only when the number of votes cast by ballot within the time period specified equals or exceeds the quorum required to be present at a meeting authorizing the action, and the number of approvals equals or exceeds the number of votes that would be required to approve at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot.

Directors may be elected by written ballot under this section. If directors are to be elected by written ballot and the Board adopts a nomination procedure for the election process, the procedure may provide for a date for the close of nominations prior to the printing and distributing of the written ballots.

A written ballot may not be revoked. All written ballots shall be filed with the Secretary of CSBA and maintained in the corporate records for at least three years.

ARTICLE III.

Board of Directors

Section 1. Powers of Board of Directors. The Board, subject to restrictions of law, the Articles of Incorporation, and these bylaws, shall exercise all powers of CSBA. Without limitation on its general power, except as specified herein, the Board may do the following:

- (a) Policies. Adopt policies, rules and procedures for the management and operation of CSBA.
- (b) Administration. Employ an individual or retain a management firm to administer the day-to-day activities of CSBA. The Board may also employ, retain, or authorize the employment of such other employees, independent contractors, agents, accountants, and legal counsel as it from time to time deems necessary or advisable in the interest of CSBA, prescribe their duties and set their compensation.
- (c) Bonds. May require officers, agents, and employees charged by CSBA with responsibility for the custody of any of its funds or negotiable instruments to give adequate bond.
- (d) Borrowing money. Borrow money and incur indebtedness on behalf of CSBA and cause to be executed and delivered for CSBA's purposes, in CSBA name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, liens, and other evidences of debt and securities. The Board must vote unanimously to approve of any such actions. In addition, if the Board votes to borrow money, no transaction may occur until the membership is notified and a 10-day comment period is conducted.
- (e) Gifts. Receive and accept gifts, devises, bequests, donations, annuities, and endorsements of real and personal property, and use, hold and enjoy the same, both as to principal and income, and to invest and re-invest the same or any part thereof for the furtherance of any objects, interests or purposes of CSBA.
- (f) Contributions. Make such contributions as the Board determines are necessary and advisable in furtherance of the interests and purposes of CSBA.
- (g) Fiscal Year. Fix and change the fiscal year of CSBA.
- (h) Contracts. Enter into contracts and agreements with individuals and with public and private entities for the advancement of the purposes for which CSBA is organized.
- (i) Property. Acquire, construct and possess real and personal property.
- (j) Bank Accounts and Special Funds. Establish one or more bank accounts and/or special funds in order to accomplish and further the purposes of CSBA.

- (k) Committees. Appoint committees of the Board or advisory committees as provided in these bylaws.
- (l) Lobbying/Advocacy. Lobby and/or meet with local, state, and federal agencies and officials on issues important to the California bee industry.
- (m) Political Activity. Support candidates and campaigns to the extent such activities will benefit the California bee industry.
- (n) Legal Action. Take or support legal action that furthers the purposes of this corporation.
- (o) Other. Do and perform all acts and exercise all powers incidental to, or in connection with, or deemed reasonably necessary for the proper implementation of the purposes of CSBA.

Section 2. Number/Qualifications.

The Board shall consist of at least sixteen (16) directors, fifteen (15) of whom shall be elected by and from among the voting members and one (1) of whom shall be appointed by the Board from among the non-voting research members.

Every director must be a member and be interested in and committed to the mission and purposes of CSBA. California law prohibits non-voting directors and alternates/proxies for directors. No employee or contractor of CSBA may be a director on the Board.

Section 3. Election/Appointment of Directors. Elected directors shall be elected at the annual membership meeting by and from among the voting members, or by written ballot to the voting members in accordance with these bylaws. The Board shall adopt additional procedures relative to the nomination and election/appointment process.

Section 4. Terms of Office. The term of office for all directors shall be three (3) years and all directors shall serve until expiration of the term for which elected or appointed and until a successor has been elected or appointed and qualified. There shall be no limit on the number of terms a director may serve if he or she remains qualified and elected or appointed. The Board may stagger the terms of directors using any reasonable method.

Section 5. Reduction of Number of Directors. No change of the authorized number of directors shall cause any sitting director to terminate their term before that director's term of office expires.

Section 6. Resignations/Removals. Any director may resign by giving written notice to the President or the Secretary. The resignation shall be effective when the notice is given unless it specifies a later time for the resignation to become effective.

A director elected by the voting members may be removed from the Board by a majority vote of the voting members at any properly called and noticed membership meeting where a quorum is present. The director appointed by the Board from among associate members may be removed from the Board by a majority vote of the Board at any properly called and noticed Board meeting where a quorum is present.

Section 7. Vacancies. A vacancy or vacancies on the Board shall exist on the occurrence of the following: (a) the death or resignation of any director, (b) the declaration by resolution of the Board of a vacancy in the office of a director who has been declared of unsound mind by an order of court or convicted of a felony, (c) the vote of the members to remove any director(s), (d) the increase of the authorized number of directors, or (e) the failure of the members, at any meeting of members at which any director or directors are to be elected, to elect the number of directors required to be elected at that meeting or the failure of the Board to appoint any director they are authorized to appoint.

Section 8. Filling Vacancies. Vacancies of any position on the Board may be filled by a majority vote of the remaining directors on the Board at any properly called and noticed Board meeting where a quorum is present. The voting members may fill any vacancy or vacancies of elected directors not filled by the Board. Any individual filling a vacancy pursuant to this section shall meet the criteria for election to that seat. An individual appointed to fill a vacancy shall serve until the end of the term of the individual whose seat they are filling.

Section 9. Quarterly and Special Board Meetings. Board meetings will be held quarterly. One meeting of the Board shall be held in conjunction with the annual membership meeting. Other meetings (“special meetings”) of the Board may be held from time to time on the call of the President, the Board, or any two directors. The time and purpose for any special meeting shall be set by the person(s) calling such meeting.

Section 10. Notice of Board Meetings. Notice of meetings of the Board, specifying the time and place of the meeting, shall be given to each director at least ten (10) days before the meeting if sent by first-class mail or express mail service, or forty-eight (48) hours before the meeting if personally delivered or delivered by telephone (including a voice messaging system), or by electronic transmission by CSBA (Corporations Code Section 20, if appropriate consents have been signed).

Notice shall be deemed delivered when deposited in the U.S. mail or with an express mail service, or when received if delivered personally or by telephone, or on its confirmation as “sent” if by electronic transmission. A notice, or waiver of notice, need not specify the purpose of any meeting of the Board.

Section 11. Place and Time of Meetings. Meetings of the Board shall be held at whatever place and time is designated from time to time by the Board or persons calling the meeting and, in the absence of any designation, shall be held at the principal office of CSBA.

Section 12. Board meetings by Telephone or Video Conference or by Electronic

Transmission. Directors may participate in a meeting of the Board through use of conference telephone, electronic video screen communication, or electronic transmission by and to CSBA.

Participation in a meeting through use of conference telephone or electronic video screen communication constitutes presence in person at that meeting as long as all directors participating in the meeting are able to hear one another.

Participation in a meeting through use of electronic transmission by and to CSBA (chat room type meeting) constitutes presence in person at that meeting only if both of the following apply:

- (a) Each director participating in the meeting can communicate with all of the other directors concurrently.
- (b) Each director is provided the means of participating in all matters before the Board, including, without limitation, the capacity to propose, or to interpose an objection to, a specific action to be taken by CSBA.

Section 13. Waiver of Notice and Consent to Meetings. Notice of a meeting need not be given to any director who, either before or after the meeting, signs a waiver of notice, a written consent to the holding of the meeting, or an approval of the minutes of the meeting. The waiver of notice or consent need not specify the purpose of the meeting. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meetings. Notice of a meeting need not be given to any director who attends the meeting and does not protest, before or at the commencement of the meeting, the lack of notice to him or her.

Section 14. Quorum for Board Meetings. A majority of the authorized number of directors shall constitute a quorum of the Board for the transaction of business.

Section 15. Act of the Board. Unless otherwise restricted by law or these bylaws, every act or decision done or made by a majority of directors present at a meeting duly held at which a quorum is present shall be regarded as an act of the Board. A meeting at which a quorum is initially present may continue to transact business, despite the withdrawal of director(s), if any action taken or decision made is approved by at least a majority of the required quorum for that meeting.

Section 16. Adjournment. A majority of the directors present, whether or not a quorum, may adjourn any meeting to another time and place. If the meeting is adjourned for more than 24 hours, notice of the adjournment to another time or place must be given prior to the time of the adjourned meeting to the directors who were not present at the time of the adjournment. Any business that might have been transacted at a meeting as originally noticed may be transacted at an adjourned and rescheduled meeting.

Section 17. Closed Meetings. Any meeting of the Board may be closed by the Board so that only directors and individuals deemed necessary by the Board are present. Members of CSBA who are not directors may attend any Board meeting unless excluded by the Board as described in this Section.

Section 18. Board Action by Written Consent. Any action required or permitted to be taken by the Board may be taken in writing, without a meeting, if all members of the Board individually or collectively consent in writing to that action. This means that a majority of Board members must vote on an action by mail or electronic transmission in order for the action to pass. The record of the written votes must be maintained for at least three (3) years.

Section 19. Attendance. Any director who misses three (3) consecutive Board meetings for any reason automatically loses his or her seat on the Board. CSBA staff will notify the removed director via email regarding the removal within 15 days after the third missed Board meeting.

The Board may waive the automatic removal as to a particular director by majority vote at the next Board meeting. The Board's waiver of the automatic removal provision can be based on an excuse acceptable to the Board or any other justification deemed appropriate by the Board. Any vacancy created by this provision shall be filled in accordance with Section 8 above.

The email to the removed director referenced above will notify the removed director that they may 1) appear at the next Board meeting in person to seek reinstatement as described above, or 2) submit a written statement before the next Board meeting with the reasons for the 3 missed meetings and a request to be reinstated. The notification email shall also state the date of the next Board meeting, or if the meeting date has not been set, that the removed director will be notified of the date and time of the next Board meeting at least 10 days before the meeting so they may appear or provide the written statement requesting reinstatement.

Section 20. Compensation of Directors. Directors shall not receive compensation for their services as directors. Directors may, at the discretion of the Board, receive reimbursement for travel and other actual expenses related to activities on behalf of CSBA if authorized by the Board or a committee having such authority.

Section 21. Voting Power. For all purposes, the voting power of each voting director shall be one vote.

Section 22. Property Rights. No director shall have any property rights in any assets of CSBA.

ARTICLE IV.

Officers

Section 1. Officers of the Corporation. The elected officers of the corporation shall be a President, Vice President, Secretary, and Treasurer. All elected officers must be directors who were elected from among the voting members; the director appointed by the Board from among the research members is not eligible to hold an officer position. The offices of Secretary and Treasurer may be combined and held by one person, in the discretion of the Board. If combined, the officer shall be known as the “Secretary/Treasurer”.

An individual employed by CSBA, or part of a contracted management firm, who is in charge of managing the day-to-day activities of the corporation shall be known as the Executive Director and shall be considered an officer solely for banking and other business purposes, but not an elected officer.

Section 2. Election of Officers. The President, Vice President, Secretary and Treasurer of the corporation shall be elected by the voting members at the annual member meeting. The Board shall adopt additional procedures relative to the nomination and election/appointment process.

Section 3. Terms of Office; Term Limits. Elected officers shall serve two (1) year terms. There is no limit on the number of terms an elected officer may serve if he or she is a director and continues to be qualified and elected by the voting members.

Section 4. Removal of Officers. An elected officer may be removed at any time, with or without cause, by a majority vote of the Board at any properly called and noticed meeting where a quorum is present.

Section 5. Resignation of Officers. An elected officer may resign at any time by giving written notice to the President or Secretary of CSBA. The resignation shall take effect as of the date the notice is received (or later if agreed to by CSBA) and need not be accepted to be effective.

Section 6. Vacancies in Office. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled by a majority vote of the directors present at any annual or special meeting of the Board where a quorum is present. The individual filling a vacant officer position shall serve until the end of the term of the officer whose vacancy he or she is filling.

Section 7. Responsibilities of Officers.

- (a) President. The President of the Board shall preside at meetings of the Board and shall exercise and perform such other powers and duties as the Board may assign

from time to time. The President is expected to attend all in person meetings in person.

(b) Vice President. If the President is absent or unable to serve, the Vice President shall perform all the duties of the President. When so acting, the Vice President shall have all powers of and be subject to all restrictions on the President. The Vice President shall have such other powers and perform such other duties as the Board or the Bylaws may prescribe.

(c) Secretary.

(i) Minutes. The Secretary shall keep or cause to be kept, at the corporation's principal office or such other place as the Board may direct, the minutes of all meetings, proceedings, and actions of the members, the Board, and committees of the Board. The minutes of meetings shall include the time and place that the meeting was held, whether the meeting was annual or special, and, if special, how authorized, the notice given, and the names of those present at the Board and committee meetings. The Secretary shall keep or cause to be kept, at the principal office in California, a copy of the Articles of Incorporation and the Bylaws, as amended to date.

(ii) Notices and Other Duties. The Secretary shall give, or cause to be given, notice of all meetings of the Board and of its committees required by these Bylaws. The Secretary shall have such other powers and perform such other duties as the Board, the President, or the Bylaws may prescribe.

(iii) If the President and Vice President are absent or unable to serve, the Secretary shall perform all the duties of the President. When so acting, the Secretary shall have all powers of and be subject to all restrictions of the President.

(iv) Some duties of the Secretary may be delegated to paid staff, though the Secretary must retain oversight of all responsibilities.

(d) Treasurer.

(i) Books of Account. The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the corporation's properties and transactions. The Treasurer shall send or cause to be given to the directors such financial statements and reports as are required to be given by law, by these Bylaws, or by the Board. The books of account shall be open to inspection by any director at all reasonable times.

(ii) Deposit and Disbursement of Money and Valuables. The Treasurer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the corporation with such depositories as the Board may designate,

shall disperse the corporation's funds as the Board may order, shall render to the President and the Board, when requested, an account of all transactions as Treasurer and of the financial condition of the corporation, and shall have such other powers and perform such other duties as the Board, the President, or the Bylaws may prescribe.

- (iii) Some duties of the Treasurer may be delegated to paid staff, though the Treasurer must retain oversight of all responsibilities.

ARTICLE V.

Committees

Section 1. Committees of the Board. The Board may create one or more “committees of the Board”, each consisting of two or more directors and no persons who are not directors, to serve at the pleasure of the Board. Appointments to committees of the Board shall be made by the Board unless specified otherwise below. Any such committee, to the extent provided in the Board resolution creating the committee, shall have all the authority of the Board, except that no committee, regardless of Board resolution, may:

- (a) Fill vacancies on the Board or on any committee that has the authority of the Board;
- (b) Fix compensation of the directors for serving on the Board or on any committee;
- (c) Amend or repeal Bylaws or adopt new Bylaws;
- (d) Amend or repeal any resolution of the Board that by its express terms is not so amendable or repealable;
- (e) Create any other committees of the Board or appoint the members of committees of the Board; or
- (f) Approve any contract or transaction to which CSBA is a party and in which one or more of its directors has a material financial interest, except as allowed by the California Corporations Code.

Section 2. Executive Committee. The Executive Committee shall be a “standing committee of the Board” subject to all the rules applicable to “committees of the Board” described in this Article.

The Executive Committee shall consist of the following elected officers President, Vice President, Secretary, Treasurer, and four(4) appointed officers. The four (4) appointed officers must be directors who were elected from among the voting members and shall be recommended by the President and ratified by the Board. The President of the Board shall serve as the chair of the Executive Committee.

The Executive Committee shall have the authority of the Board between Board meetings to make decisions and take actions relative to the operation of CSBA, except for actions that no committee may take pursuant to Section 1 above.

Section 3. Notice Requirements for Committees of the Board. Written notice for meetings of committees of the Board shall be given in accordance with Article III of these bylaws. Provided, however, that this notice may be waived in writing, or by the committee member's actual attendance at the meeting.

Section 4. Quorum for Committees of the Board. A majority of the voting members of any committee of the Board shall constitute a quorum, and the acts of a majority of the voting members present at a meeting at which a quorum is present shall constitute the act or recommendation of the committee.

Section 5. Advisory Committees. The Board may also establish advisory committees as they see fit. Advisory committees are composed of any number of directors and/or other interested persons who are not directors. Advisory Committee chairs must be voting members and are appointed by the Board or recommended by the Board President subject to Board approval. Advisory committee members must also be appointed by the Board or recommended by the Board President subject to Board approval. Advisory committees shall provide advice and recommendations to the Board but shall not have the authority of the Board or any final decision making authority.

Section 6. Nominating Committee. The Nominating Committee shall be a standing advisory committee. Each year at the third quarter Board meeting, the Board shall appoint a nominating committee composed of three (3) voting members in good standing who are not running for election, and naming one as chair of the committee. The Committee shall have the rights and obligations set forth in the Nomination and Election Procedures established by the Board.

Section 7. Meetings by Telephone or Video Conference or by Electronic Transmission. Any meeting of a committee may be held by telephone or video conference or by electronic transmission in the same manner provided for in Article III of these bylaws.

ARTICLE VI.

Liability, Indemnification, and Insurance

Section 1. Liability. Subject to any limitations contained in the California Corporations Code, there is no monetary liability on the part of, and no cause of action for damages shall arise against, any volunteer director or officer of CSBA based on any alleged failure to discharge the person's duties as a volunteer director or officer if the duties are performed in accordance with the standards of conduct provided for in the California Corporations Code.

Section 2. Indemnification.

- a. Right of Indemnity. To the fullest extent permitted by law, this corporation shall indemnify its directors, officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that Section, and including an action by or in the right of the corporation, by reason of the fact that the person is or was a person described in that Section. “Expenses,” as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.
- b. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification. If the Board cannot authorize indemnification because the number of directors who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of directors who are not parties to that proceeding, the Board shall promptly call a meeting of members. At that meeting, the members shall determine under Section 7237(e) whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the members present at the meeting shall authorize the indemnification.

Section 3. Insurance. The Board shall authorize the purchase and maintenance of an insurance policy or policies or bond on behalf of its directors and officers against any

liabilities, other than for violating provisions against self-dealing, incurred by the director or officer in such capacity or arising out of their status as such.

ARTICLE VII.

Miscellaneous

Section 1. Inspection of Records. The voting members of CSBA and the directors on its Board shall have the right to inspect the records of CSBA to the extent and under the circumstances provided by the California Nonprofit Mutual Benefit Corporation Law and as determined specifically by the Board.

Section 2. Fiscal Year. Unless changed by the Board, the fiscal year of CSBA shall begin on January 1 and end on December 31.

Section 3. Conflicts of Interest. Board members and committee members must actively seek to avoid situations and activities that create an actual or potential conflict between the individual's personal interests and the interests of CSBA. If a Board member or committee member believes that a conflict exists relative to a particular issue being considered by the Board or any committee, he or she shall disclose the conflict to the Board or committee, as appropriate, and abstain from discussion or voting on the issue.

For purposes of this section and these bylaws, a "conflict of interest" means a situation in which a Board or committee member is part of a discussion or decision by the Board or a committee which has the potential to financially benefit that Board or committee member or a member of that Board or committee member's immediate family. "Immediate family" means, spouse or domestic partner, children, parents, siblings, parents-in-law, or siblings-in-law.

Both the fact and the appearance of a conflict of interest should be avoided. Board members or committee members who are unsure as to whether a certain transaction, activity, or relationship constitutes a conflict of interest should discuss it with the President, who will determine whether disclosure to the Board or the assistance of legal counsel is required.

Section 4. Intellectual Property. All intellectual property prepared or purchased by or on behalf of CSBA, including but not limited to CSBA's name, educational, promotional, legislative, regulatory, and training materials, website content, newsletters, articles, social media content, contracts, logos, service marks, membership lists, contributor lists, and research results, shall be the exclusive property of CSBA and directors, members, and contractors/employees agree to deal with it as such. Directors, members and contractors/employees agree that they will not sell, transfer, publish, modify, distribute, or

use for their own purposes, the intellectual property belonging to CSBA without prior approval of the Board memorialized in a writing signed by the President.

Section 5. Required Disclosures and Reporting. CSBA shall comply with the disclosure and reporting requirements of federal and state agencies to which it is subject.

ARTICLE VIII.

Amendments

Section 1. Amendment to Bylaws. These bylaws may be amended, or repealed and new bylaws adopted, by a two-thirds (2/3) vote of the Board at any properly called and noticed Board meeting where a quorum is present.

However, in addition to Board approval, a two-thirds (2/3) vote of the voting members at a properly called and noticed membership meeting where a quorum is present is also required for any amendment or for new bylaws that would:

- (a) Materially and adversely affect the members' rights as to voting or dissolution;
- (b) Effect an exchange, reclassification, or cancellation of all or part of the memberships;
- (c) Authorize a new class of membership;
- (d) Change the number of authorized directors;
- (e) Change from a fixed number of directors to a variable number of directors, or vice versa;
- (f) Increase or extend the terms of directors;
- (g) Allow any director to hold office by designation or selection rather than by election by the members;
- (h) Increase the quorum for members' meetings; or
- (i) Repeal, restrict, create, expand, or otherwise change proxy rights.

All proposed bylaw amendments or new bylaws, including those that fall under Article VIII, Section 1, (a)-(i), must be presented and approved by the Board before being proposed to the membership. All proposed bylaw amendments or new bylaws must be sent to all directors and/or members eligible to vote on such amendments or new bylaws at least ten (10) days prior to the meeting at which the amendments or new bylaws will be discussed and voted on.

ARTICLE IX.

Dissolution

Section 1. Voluntary Dissolution. CSBA may be voluntarily dissolved at any time by a two-thirds (2/3) vote of the voting members at any properly called and noticed membership meeting where a quorum is present. If the voting members approve the dissolution, the Board shall promptly cease operations and proceed to wind up and dissolve CSBA.

Section 2. Remaining Assets. Upon the dissolution of CSBA, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed as determined at the time of dissolution by CSBA Board in its sole discretion, so long as the distribution is not inconsistent with law.

CERTIFICATE OF SECRETARY
OF
CALIFORNIA STATE BEEKEEPERS ASSOCIATION

I certify that I am the duly elected and acting Secretary of the CALIFORNIA STATE BEEKEEPERS ASSOCIATION, a California Nonprofit Mutual Benefit Corporation; that the above Bylaws, consisting of 22 typewritten pages including this page, are the Bylaws of this corporation as approved by the Board on September 5, 2025, and by the voting members on November 20, 2025; that these Bylaws repeal and replace any previous bylaws; and that these Bylaws have not been amended since the date of the membership approval stated herein.

Executed on the 20th day of November, 2025 at the Annual Business Meeting held on November 20th, 2025 at Pechanga Casino Resort in Temecula, California.

A handwritten signature in dark ink, appearing to read 'B Palmer', is written above a horizontal line.

Brooke Palmer, Board Secretary